



American Data Group Inc. 2011 East Coast Users Group Conference Schedule & Registration

Organization: _____ Attendee: _____

Please check each session you plan to attend, including lunches. Use one registration form per attendee.

Monday April 18th

_____	9:00 AM to 12:00 PM	ADG Utility Billing System and Utility Customer Web Account Inquiry & Payment (New Web Version)
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 2:00 PM	Back-Flow Device Tracking
_____	2:00 PM to 3:15 PM	ADG Utility Billing Work Orders
_____	3:30 PM to 5:00 PM	ADG Global Work Orders (Web Version)

Tuesday April 19th

_____	8:30 AM to 10:00 AM	ADG System Administration – Web & Progress Version
_____	10:00 AM to 12:00 AM	Fixed Assets & Preventative Maintenance (Web Version)
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 1:30 PM	American Data Group Overview
_____	1:30 PM to 3:00 PM	Accounts Receivable and Cash Receipting (Web Version)
_____	3:00 PM to 5:00 PM	Business Licensing (Web Version) including Vendor Web Account Inquiry & Payment

Wednesday April 20th

_____	8:30 AM to 9:45 AM	General Ledgers & Financial Reports (Web Version)
_____	10:00 AM to 12:00 AM	Budget Preparation (G/L and Payroll)
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 2:30 PM	Purchasing & Requisitions (Web Version)
_____	2:45 PM to 4:00 PM	Accounts Payable Processing (Web Version)
_____	4:00 PM to 5:00 PM	Inventory Control (Web Version)

Thursday April 21st

_____	8:30 AM to 9:45 AM	Payroll Processing & Reports (Progress Version)
_____	9:45 AM to 10:30 AM	TimeCard/Clock & Leave Requests Processing
_____	10:30 AM to 12:30 PM	Human Resources: Open Enrollment, Training Tracking, Position Control, Applicant Tracking, Personnel Action Requests
_____	Lunch (included if you attend any session for the day)	
_____	1:30 PM to 3:30 PM	Building Permits and Code Enforcement

***** **Please Return to ADG via Fax 303-741-4966 or email mjj@adginc.net by April 8th.** *****