



American Data Group Inc. 2010 East Coast Users Group Conference Schedule & Registration

Organization: _____ Attendee: _____

***** Please check each session you plan to attend. Use one registration form per attendee.*****

Monday April 19th

_____	9:00 AM to 12:00 PM	ADG Utility Billing (Progress and Web Version) including Customer Web Account Inquiry & Payment
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 2:00 PM	Back-Flow Device Tracking
_____	2:00 PM to 3:00 PM	ADG Utility Billing Work Orders
_____	3:00 PM to 5:00 PM	ADG Global Work Orders (Web Version)

Tuesday April 20th

_____	8:30 AM to 10:00 AM	ADG System Administration – Web & Progress Version
_____	10:00 AM to 12:00 AM	Fixed Assets & Preventative Maintenance (Web Version)
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 1:30 PM	American Data Group Overview
_____	1:30 PM to 3:00 PM	A/R and Cash Receipting
_____	3:00 PM to 5:00 PM	Business Licensing (Web Version) including Vendor Web Account Inquiry & Payment

Wednesday April 21st

_____	8:30 AM to 9:45 AM	G/L and Financials (Progress and Web Versions)
_____	10:00 AM to 12:00 AM	Budget Preparation (G/L and Payroll)
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 2:30 PM	Purchasing & Requisitions (Progress and Web Version)
_____	2:45 PM to 4:00 PM	Accounts Payable Processing (Progress and Web Version)
_____	4:00 PM to 5:00 PM	Inventory Control

Thursday April 22nd

_____	8:30 AM to 10:30 AM	Payroll Processing & Reports
_____	10:30 AM to 12:00 PM	Time Card & Leave Requests Processing
_____	Lunch (included if you attend any session for the day)	
_____	1:00 PM to 3:00 PM	Human Resources: Open Enrollment, Training, Position Control, Applicant Tracking, Personnel Action Request
_____	3:00 PM to 5:00 PM	Building Permits and Code Enforcement

***** Return to ADG via Fax 303-741-4966 or email mjj@adginc.net by April 14th.*****